



CENTRAL DUPAGE HOSPITAL
EMERGENCY MEDICAL SERVICES SYSTEM
POLICY & PROCEDURES

TITLE: EQUIPMENT MINIMUMS / RESTOCKING

SECTION: EQUIPMENT

POLICY NUMBER: E-4

APPROVED BY: DR. STEVE GRAHAM EMS MEDICAL DIRECTOR

EFFECTIVE DATE: 01 JULY 2018

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PURPOSE:

To define the Central DuPage Hospital Emergency Medical Services (CDHEMSS) policy on equipment minimums and replacing equipment.

POLICY:

CDHEMSS vehicles shall be in compliance with IDPH and CDHEMSS regarding minimum par levels for necessary equipment. In addition to the CDHEMSS “equipment list” all providers shall ensure they are compliant with the IDPH minimum equipment levels for their transport and/or non-transport vehicles.

Stocking Vehicles

The CDHEMSS shall not furnish equipment for original stocking of new or additional vehicles within the CDHEMSS. The original stocking shall be the responsibility of the vehicle licensing agency.

Replacing Equipment

When replacing equipment used on a patient transported to Central DuPage Hospital, disposable equipment shall be replaced via the Pyxis system. The equipment will be replaced at a 1:1 ratio. Equipment that is due for expiration may be replaced 30 days prior to the expiration date

Private providers (for profit) who choose to replace items at Central DuPage Hospital (CDH) will be charged fair market value for the supplies taken. No provider is obligated to replace their equipment at CDH if they so choose.

For inter and intra facility transports, CDHEMSS providers shall attempt to replace all medications and equipment at the receiving facility. If unable to do so, the medications should be replaced at CDH at the pharmacy. A “Medication loss (narcotic or non-narcotic) form” should be completed as well as a copy of the completed patient care report. If unable to replace equipment, providers should replace at a 1:1 ratio at CDH.

Non-disposable equipment

When leaving non-disposable equipment on a patient at CDH, the transporting EMS personnel shall complete a “Non-Disposable Equipment” form. A copy shall be kept with the transporting agency and another shall be sent to the CDHEMSS office.

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