



CENTRAL DUPAGE HOSPITAL
EMERGENCY MEDICAL SERVICES SYSTEM
POLICY & PROCEDURES

TITLE: EMS RETENTION

SECTION: SYSTEM OPERATIONS

POLICY NUMBER: H-7

APPROVED BY: DR. STEVE GRAHAM EMS MEDICAL DIRECTOR

EFFECTIVE DATE: 01 JANUARY 2024

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PURPOSE:

To define the Central DuPage Hospital Emergency Medical Services System (CDHEMSS) policy on the Illinois Department of Public Health (IDPH) required “EMS Workforce Development and Retention Committee.”

POLICY:

The EMS Workforce Development and Retention Committee membership shall have at a minimum of the following representatives:

1. At least 1 individual representing each private ambulance provider (agency) within CDHEMSS.
2. At least one individual representing each municipal provider (agency) within CDHEMSS.
3. At least 2 individuals representing Associate Hospitals within CDHEMSS (if applicable)
4. At least 2 individuals representing Participating Hospitals withing CDHEMSS (if applicable)
5. At least 1 individual representing the Resource Hospital
6. The EMS Medical Director (MD)

As the above listed members participate in the quarterly CDHEMSS “EMS Chiefs / Coordinators” meetings, the “EMS Workforce Development and Retention” committee requirements will become agenda items upon approval and implementation of this policy. Agenda items may include:

1. Assessing whether there are EMS staffing shortages within the CDHEMS System and the impact of any staffing shortages on response times and other relevant metrics.
2. Development of recommendations to address such staffing shortages, including but not limited to, alternative staffing models, including the use of EMRs.

The EMS MD shall submit to IDPH annual reports of proposed system modifications to address the staffing shortages within the EMS System.

Effective Date:	01 January 2024				
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